

## Horseshow Office Supply Check List

- **Cashbox** – with change recommend \$1, \$5, & several rolls of quarters
- **Back Numbers** – with blanks, safety pins, sharpie pen
- **Entry Blanks**
- **Membership Forms** – Your organization
- **Membership Forms** – ISHSA
- **Critique Forms** – ISHSA
- **Entry Sheets** Filled out (2 page carbon type)
- **Writing Utensils** - Pens, Pencils, Magic Markers
- **Judges Cards** – for each judge filled out with class # and name
- **Rulebook** for the office
- **Clipboards**
- **Radios** - (4) to speed up results (don't forget extra batteries)
- **Pattern Board** - for posting patterns
- **Tape, Thumb Tacks, Duct Tape**
- **Calculator**

Samples of most forms may be found at [ishsa.info](http://ishsa.info).